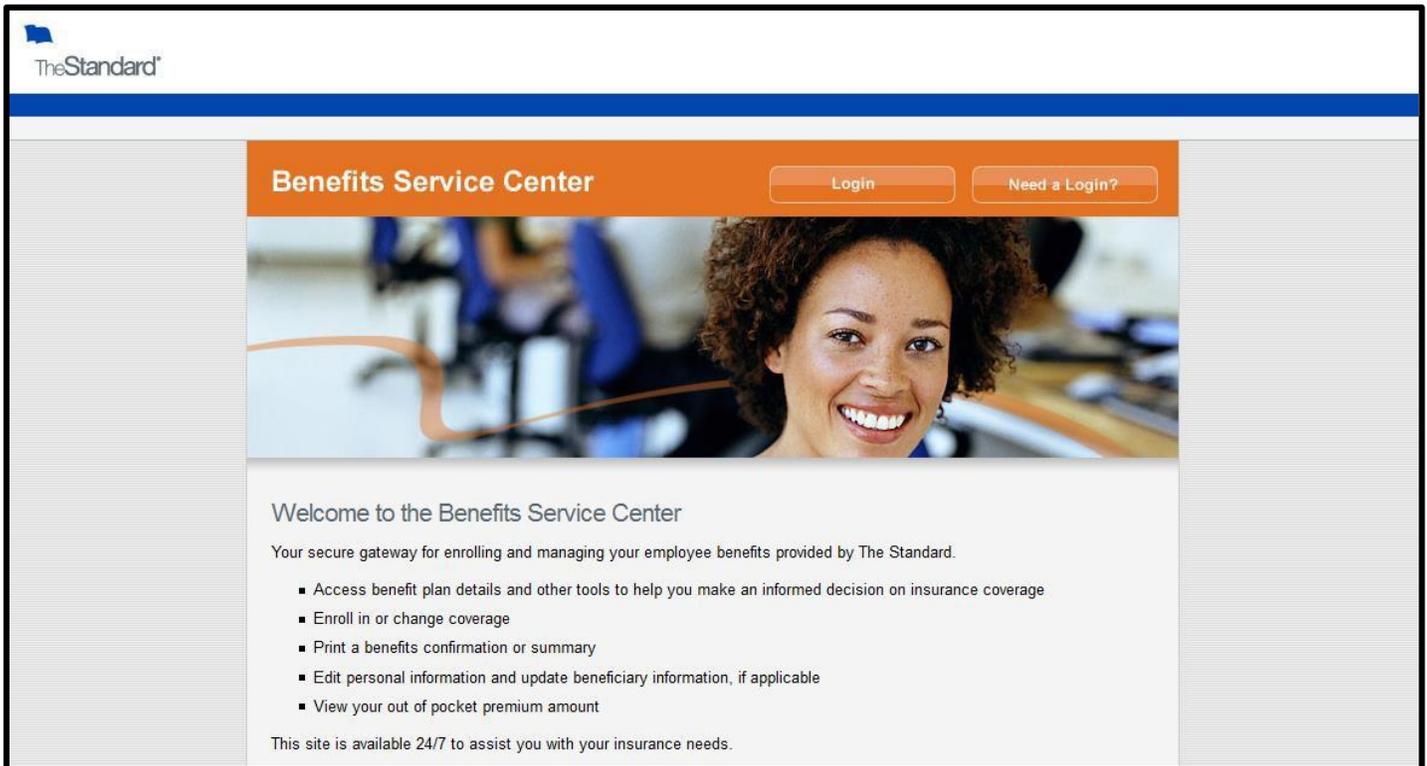
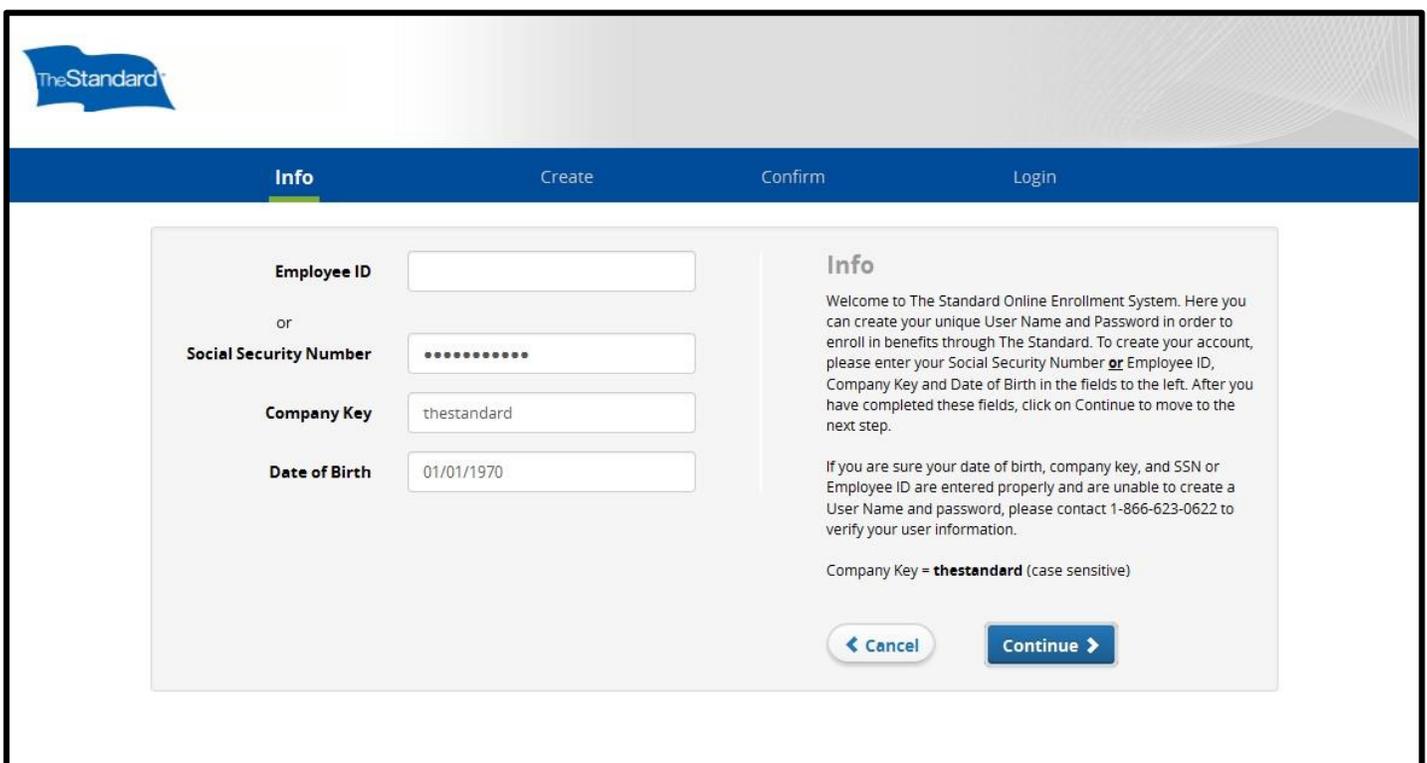


1. Go to www.standard.com/enroll
2. Click on **Need a Login?**



3. Type in your **6 digit Employee ID, Company Key and Date of Birth**. You're Company Key is **thestandard**. The company key is case sensitive. Click **Continue**.



4. Create your **User Name** and **Password**. Confirm your password (at least 7 characters). Select your **Security Question** and **Answer**. Click **“Continue”**. Please make a note of your Username and Password for future use.

Helpful Hint: There are 3 Security Questions you can choose to help if you forget your password in the future. Please choose the phrase that best suites you.

The screenshot shows the 'Create Account' page on TheStandard website. The page has a blue header with the 'TheStandard' logo on the left and navigation tabs for 'Info', 'Create', 'Confirm', and 'Login'. The 'Create' tab is active. The main content area is a light gray box with the following fields:

- User Name:** Text input containing 'jsmith1234'.
- Password:** Password input with a green strength indicator labeled 'Strong'.
- Confirm Password:** Password input with masked characters.
- Security Question:** Dropdown menu with the selected question 'What is your mother's maiden n'.
- Answer:** Text input containing 'Young'.

To the right of the form is a 'Create Account' section with instructions: 'Below you must create a User Name and Password. The User Name must not contain any spaces and be at least 7 characters long. If the User Name you have chosen is already in use, you will be instructed to choose a different one. The Password must also be at least 7 characters and contain no spaces. A combination of numbers and letters is **required** for your Password. In addition, please select a security phrase and complete the answer to this question in the space provided. This will be used if you forget your password and need assistance in recovering it. Note: Your User Name, Password, and Answer to the Security Phrase are case sensitive. You must enter your information in the correct case when accessing the site in the future.'

At the bottom right of the form are two buttons: a light blue 'Cancel' button and a dark blue 'Continue >' button.

5. Click **“Continue”** to proceed to Login Page

The screenshot shows the 'Confirm' page on TheStandard website. The page has a blue header with the 'TheStandard' logo on the left and navigation tabs for 'Info', 'Create', 'Confirm', and 'Login'. The 'Confirm' tab is active. The main content area is a light gray box with the following text:

Confirm
You have successfully registered. Click the "continue" button and enter your new information on the login page.

At the bottom center of the box is a dark blue 'Continue >' button.

6. Login with your new **User Name** and **Password** that you just created in step 4 above.

The Standard

User Name

Password

[Forgot your password?](#)

LOGIN ➔

Welcome

First time here?

Register to create your username and password.

Register

7. Read through the Electronic Signature notification, click **“Yes”** and **Continue** move forward.

The Standard

Let's Get Started

Getting Started Details

Please read the following information. After you have read the information either accept or decline the agreement by clicking on the appropriate button below. If you agree, you will be directed to the next step. If you decline, you will be returned to the login page and will have to contact your benefits administrator to enter the system.

By clicking "I Agree" below, I here by consent to the use of Electronic Signatures as my formal acceptance of all electronic records covered by the Electronic Signatures in Global and National Commerce Act of 2000 (ESIGN) which includes documents, forms, account applications, electronic trade confirmations, statements, agreements, and prospectuses. I also consent to receive certain employee benefit plan information through electronic media. I understand it may be necessary for me to inform the company if my email address changes or if I prefer to receive the communication at a different email address. I also understand that I may withdraw this consent at any time by completing a similar form stating I no longer consent to electronic communication. In addition, I understand that I may request a paper version of the electronically furnished documents free of charge if I am unsuccessful at printing the document.

Do you agree? Yes No

Log Out **Continue** ➔

Proceed through your enrollment electing or waiving coverage. Please note, you have not completed your election until you have clicked on "I Agree" and "I Accept" at the end of your enrollment and received a confirmation number.