



## New to myURS?

### What is myURS?

myURS provides personal account access over the internet to your pension and savings plans (401(k), 457, IRAs) information. Here you'll be able to view information such as: years of service credit, beneficiaries, and savings plan balances. You will also have the ability to make changes to some of your personal information and savings plan options.

### How can I use myURS?

- First, you must be a URS member with either a savings or retirement plan.
- Next, you need to set up a PIN if you have not already done so.
- Finally, log on to myURS with your URS ID and PIN.

### What is myURS ID and URS PIN?

**URS ID** - Your URS ID is either your social security number or your member account number (they can be used interchangeably).

**URS PIN** - Your PIN is a 4 to 12 digit number you have set up via myURS.

### Where can I find my account number?

You can find your account number on your quarterly statement.

### How do I set up a PIN?

**You'll need to be prepared to provide your social security number, birth date, and account number.**

#### *How to set up your PIN through myURS:*

1. Click on the "Create account" link or "Forgot your PIN."
2. Enter your social security number, account number, date of birth, and your desired numerical PIN.
3. Once you have successfully entered your information, you will be able to log into myURS using your URS ID (your ID is either your SSN or account number) and PIN.
4. A confirmation stating that your PIN has been setup will be mailed to you.

You may change your PIN at any time within myURS. At your request, your PIN can be frozen so that your account cannot be accessed. If you have questions or encounter difficulties with this process, please call our customer service department at (801) 366-7720 or (800) 688-4015 (press "0" to speak to a representative).